

New Class **Cancellation / Refund** Policy

VENICE AREA QUILT GUILD

IF YOU ARE SIGNED UP FOR A CLASS AND NEED TO CANCEL FOR ANY REASON: CONTACT THE CLASS REGISTRAR BY EMAIL AT

[CLASSES@VAQG.ORG](mailto:CLASSES@VAQG.ORG)

OR

CALL THE CLASS REGISTRAR  
(SABRA LIEDTKE AT 941 350 7245)

THERE WILL BE NO REFUNDS UNLESS A MINIMUM OF 20 PEOPLE ARE IN THE CLASS.

IF THERE IS A WAITING LIST, CANCELLATIONS AND SUBSTITUTIONS WILL BE HANDLED BY THE REGISTRAR.

REFUNDS WILL BE MADE BY THE TREASURER.

IF THERE IS NOT A WAITING LIST, THEN A SUBSTITUTE NEEDS TO BE FOUND BY THE PERSON CANCELLING.

AFTER PAYMENT BY THE SUBSTITUTE, A REFUND WILL BE MADE.

PREVIOUSLY ANYONE WHO CANCELLED HAD TO WAIT UNTIL AFTER THE CLASS WAS OVER FOR A REFUND.

THESE CLARIFICATIONS ON CLASS POLICY WERE DISCUSSED AND VOTED INTO IMMEDIATE USE, BY THE VAQG BOARD ON 10/13/2016